



CENTRALIA FARMER'S MARKET 2017 VENDOR CONTRACT

Centralia Farmer's Market is registered with the State of Washington as a non-profit corporation and, as such, does not discriminate against any member because of sex, race, or religion. Centralia Farmer's Market (CFM) adheres to the Washington State Farmers Market Association (WSFMA) Roots Guidelines.

As a participating member of the Centralia Farmer's Market, I agree to the following:

SECTION 1. CONTRACT INFORMATION

- A. **Annual dues are \$25 per year. Submit dues with application.** Dues are non-refundable and not prorated. Daily stall fee is \$5.00. Daily sales commission is 0% if under \$50.00, and 5% of total sales if sales are over \$50.00. The market manager will collect this amount at the end of each market day.
- B. **Washington State Business License and any required specialty licenses or permits will be submitted with application.** Vendors are responsible to the state of Washington and any governing agency for any fees, taxes, licenses, or inspections required for the sale of products, and for any sales tax collected from customers.
- C. Market hours are 10:00A.M. – 4:00P.M. Vendors may begin setup at 9:00A.M.
- D. **Canopy Weight Requirements.** The following is taken from WSFMA *Roots Guidelines for Member Markets* and is required to be included in all contracts, guidelines, handbooks or policies. "All vendors who wish to erect canopies (including umbrellas) on the Farmers Market site during a normal period of market operations, including the set up and break down period, are required to have their canopies sufficiently and safely anchored to the ground from the time their canopy is put up to the time it is taken down. Any vendor who fails to properly anchor his or her canopy will not be allowed to sell at the Farmers Market on that market day, unless that vendor chooses to take down and stow their canopy and sell without it. Each canopy leg must have no less than 24# (pounds) anchoring each leg, and market umbrellas, 50#. Alternatively, canopies may be secured on grass or unpacked soil by steel auger anchors or spiral tent stakes of at least ½" thickness and 12 – 15" length, properly installed and secured. Non-spiraled, straight tent stakes are not an acceptable canopy anchoring system. Holding capacity of auger anchor systems is dependent on soil conditions and density and may not be adequate in rocky soils."

- E. I shall indemnify and hold harmless the Centralia Farmer's Market and all agencies the market has agreements with, from and against any and all claims and demands, whether for injuries to persons, or loss of life or damage to property, on or off the premises, arising out of the use of or occupancy of the premises by vendor. I shall defend at my own expense any action brought against the Centralia Farmer's Market.
- F. I will follow all USDA Supplemental Nutrition Assistance Program (EBT) rules. The Centralia Farmer's Market has a credit/debit/EBT program. Our goal, with vendors as partners, is to provide alternate payment methods for customers in the form of debit and credit cards, to provide an additional revenue source for vendors, and to offer fresh, local food to community members who receive SNAP (EBT). For the sake of clarity and consistency, the market requires all vendors to participate in the program. Customers will purchase EBT/credit/debit tokens at the Market Manager's Information Booth and will use tokens to purchase products directly from vendors.
- a. SNAP benefits CAN be used to purchase:
 - i. Fruits, vegetables, meats, fish, and poultry
 - ii. Eggs and dairy products
 - iii. Seeds and plants intended for growing food
 - b. SNAP benefits CANNOT be used to purchase:
 - i. Non-food items
 - ii. Ready to eat or hot foods, items intended to be eaten on-site.
 - c. Vendor may not set a minimum purchase requirement, nor may you give change for SNAP tokens.
- G. I will maintain my booth in a clean, safe manner. My display and signage will not hamper or impede other vendors or cause a hazardous situation for customers.
- H. I will abide by the decisions of the corporation and its agents. The Market Manager is the on-site representative of the Board of Directors, and as such, is empowered to deny access to or expel members who do not abide by the policy/rules of the market.

SECTION 2. APPLICANT INFORMATION

A. Vendors are classified into 1 of 6 types. Check the box that describes your business.

Producer		Processor		Reseller	
Artisan/Crafter		Prepared Food		Miscellaneous	

B. Give a detailed description of your product. Attach additional sheet if necessary. Include photos or example of your craft.

C. MARKET DATES FOR 2017 Please check dates you will attend.

April 28_____	June 9_____	July 21_____	September 1_____
May 5_____	June 16_____	July 28_____	September 8_____
May 12_____	June 23_____	August 4_____	September 15_____
May 19_____	June 30_____	August 11_____	September 22_____
May 26_____	July 7_____	August 18_____	September 29_____
June 2_____	July 14_____	August 25_____	

I HAVE RECEIVED A COPY OF THIS VENDOR CONTRACT AND “2016 POLICY” AND WILL COMPLY WITH BOTH.

PRINTED NAME_____

ADDRESS_____

(Street or box; town; zip code)

PHONE_____CELL_____

E-MAIL ADDRESS_____

BUSINESS NAME_____

UBI NUMBER_____

WEBSITE/FACEBOOK_____

VENDOR SIGNATURE_____DATE_____